

Construction Water and Fire Hydrant Usage

The preferred method to draw water for construction use is to utilize an existing tap at the property or ditch water if available. If these uses are not feasible, as determined by the Town of Gypsum (Town), the Town may grant special permission for use of a permitted fire hydrant under Town Code [13.01.090](#). The use of a fire hydrant is subject to the requirements outlined in this policy and the Hydrant Use Permit.

- **Approvals.** The use of a fire hydrant may be pre-approved by the Town. Any individual that fails to obtain proper permission for the Town before using a fire hydrant is subject to the penalties defined in the Town Municipal Code and fees table below.
- **Permits.** A Hydrant Use Permit is required to use a fire hydrant. Permit applications can be obtained through the Town Water Department (970)524-5024 or [Town of Gypsum Website](#).
- **Fees and Fines.**

Hydrant Water Construction Usage	\$15.00 per 1,000 gallons
Meter and Backflow Deposit	\$2,000
Hydrant Use Permit Fee	\$100 per month
Penalty for using Town potable or nonpotable water supply for any type of use without permit or permission	\$3,525.57 or such other maximum fine amount established by Section 2.01.100
Charges for unauthorized use of fire hydrant or fire sprinkler systems	Special charges for the actual or estimated amount of water used together with a base charge of not less than \$500 and any additional amount to cover damages.

- **Location of Hydrant for Use.** The Town will determine the location(s) of permitted hydrants. The location of authorized hydrant(s) will be identified on the permit any other use is prohibited and subject to fines listed in the Fees and Fines table and Town Code.
- **Inspection.** The Town will inspect the operational condition of the permitted hydrant. Any damage to the hydrant(s) deemed to be caused by the permit holder will be charged by the Town for any labor and materials to fix the hydrant(s), including replacement. The hydrant, meter and backflow shall be inspected and approved by the Town before water is drawn for the permitted hydrant. All devices shall be available for inspection by the Town at any time.

- **Water Meter and Backflow.** A Town owned water meter will be issued at the time of the approved permit and deposit. Each meter and assembly will have been calibrated and tested to ensure full functionality. If the Town has no meter and backflow available at the time of requested service, the applicant may supply a meter and backflow that has been tested and certified with supplied records. A permit must still be issued and the devices must be available for inspection as defined above.
- **Account Setup and Billing.** The permit holder must have an account setup before using a fire hydrant. Accounts may be setup through Utility Billing (970)524-5024. Billings will be monthly. A photograph of the current meter read will be taken and recorded internally. If the meter is not available for Town inspection the contractor must provide a photograph of the meter upon request.
- **Subcontractor Use.** Subcontractors or secondary parties shall not use the permitted fire hydrant unless approved by the Town. The permit holder will remain liable for all usage and damages to the permitted hydrant and devices.
- **Water Use Restrictions.** Permits and bulk water use are only permitted within Town water service boundaries. The permit holder can only use water for permit-specific purposes. No hydrant water may be used for human or animal consumption.
- **Cold Weather Usage.** During operations where freezing temperatures may be expected, the permit holder shall be responsible for protecting the hydrant and devices each day the permit is in place. Any damage to the hydrant or devices will be the responsibility of the permit holder.
- **Refusal of Service.** The Town reserves the right to refuse use of fire hydrants without justification. Issued permits may be suspended at any time due to water emergencies or any other issues that may affect the availability of water. Failure to comply will result in the termination of the permit and any applicable fines defined in the Fees and Fines table above or TOG Code.



HYDRANT USE PERMIT

CONTACT INFORMATION		
APPLICANT'S FULL NAME (RESPONSIBLE PARTY):		
COMPANY NAME:		
CONTRACTOR LICENSE NO.:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:		

PERMIT INFORMATION			
PROJECT ADDRESS:			
NATURE OF WORK:			
PROJECT START DATE:		PROJECT END DATE:	
WATER METER:	MAKE:	MODEL:	S/N:
	INITIAL READING:		
RPZ BACKFLOW DEVICE:	MAKE:	MODEL:	S/N:
	TEST DATE:	TEST RECORD PROVIDED? YES NO	

BY SIGNING THIS PERMIT APPLICANT ACKNOWLEDGES THE TOWN OF GYPSUM CONSTRUCTION WATER AND FIRE HYDRANT USE POLICY AND AGREES TO THE TERMS AND CONDITIONS.

APPLICANTS NAME (PRINTED):	APPLICANT SIGNATURE:

TOWN USE ONLY		
PERMIT NUMBER:	HYDRANT LOCATION / ID:	BILLING ACCOUNT NUMBER:
APPROVED BY (NAME / SIGNATURE):		