

**TOWN MANAGER ADMINISTRATIVE ORDER 2026-1**  
**TOWN OF GYPSUM, COLORADO**

**IMPOSING PHASE II WATER USE RESTRICTIONS**

A. Gypsum Municipal Code, Chapter 13.01.310 allows the Town Manager to impose water use restrictions by signing an order stating the same; and

B. Based on an evaluation of water shortage and scarcity conditions, the Town Manager of the Town of Gypsum finds that it is reasonable and necessary to impose Phase II water use restrictions within the Town of Gypsum.

NOW, THEREFORE, pursuant to the powers vested in the Town Manager by Gypsum Municipal Code 13.01.310, I hereby ORDER as follows:

1. Imposition of Phase II Water Use Restrictions. Phase II water use restrictions are hereby imposed within the Town of Gypsum as outlined in Exhibit A attached and incorporated hereof.
2. Publication and Posting. This Order and a public statement noting all restricted, conditioned, or prohibited activities set forth herein shall be published on the Town's website and posted at the Town Hall for so long this Order remains in effect.
3. Town Council Consideration. A discussion of this Order shall be scheduled for the next regular meeting of the Gypsum Town Council, at which time it may either be confirmed or rescinded by resolution.
4. GMC Amendment; Enforcement. This Order shall be enforced as an amendment of Chapter 13.01.310 of the Gypsum Municipal Code.
5. Exemptions. Any local, state, or federal officer, or member of an organized emergency operation (i.e. fire, search and rescue, law enforcement, etc.) is exempt from this Order in the performance of any official duty.
6. Effective Date; Term. The water use restrictions adopted herein shall be effective immediately and remain in effect until amended, rescinded, or reinstated by further order of the Town Manager, or Resolution of the Town Council.

Date: 4/20/2026

Signature: \_\_\_\_\_



## EXHIBIT A

### **Phase II: Mandatory limited restrictions on water use.**

- (a) Restriction on lawn watering to every other day (odd/even schedule). Homes with odd-numbered addresses may only water on Tuesday, Thursday, and Saturday, while homes with even-numbered addresses may only water on Sunday, Wednesday, and Friday. No outdoor watering on Monday.
- (b) Watering shall only take place between 6:00 p.m. and 8:00 a.m. on your property's designated day.
- (c) Extensions may be permitted for brand new lawns.
- (d) Restrictions on motor vehicle and/or off-road vehicle/equipment washing to once per week.
- (e) Moratorium on the issuance of new irrigation taps.
- (f) Institute fines and penalties for water use per section 13.01.070.
- (g) Private swimming pools and spas are limited to only adding water to the pool to make up for evaporation and splash but may not empty the pool for cleaning and replacement of water. Private pools not already filled by the time this phase is implemented by the town may not be filled.
- (h) Restrictions on town uses. To be accomplished by administrative order.
  - (i) Limit water main flushing, hydraulic sewer cleaning, and hydrant flow testing to minimum required to meet state health standards.
  - (ii) Town water use for general maintenance limited to essential levels.
- (i) Drought surcharges on customer water use will be billed to each customer class based on the usage and amounts specified in 13.01.070 for all tier 3 users. Drought surcharges are billed in addition to the customer's applicable monthly service fee and usage charge.